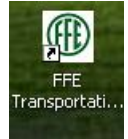




## FFE Transportation LTL Rating – FRZF504

The Pricing Program can be downloaded to your computer from [www.ffeinc.com](http://www.ffeinc.com) under “Customer Tools” or from a disc provided to you by an FFE representative.

Once you have selected to **RUN** this program click **Next>** and **Finish>** to get through the initial setup process. A new icon should appear on your desktop. Open this icon.



The first time you use the program you will need to change your default settings.

Select “**Options**”, then “**Settings**” from the top menu.



The **Options** tab:

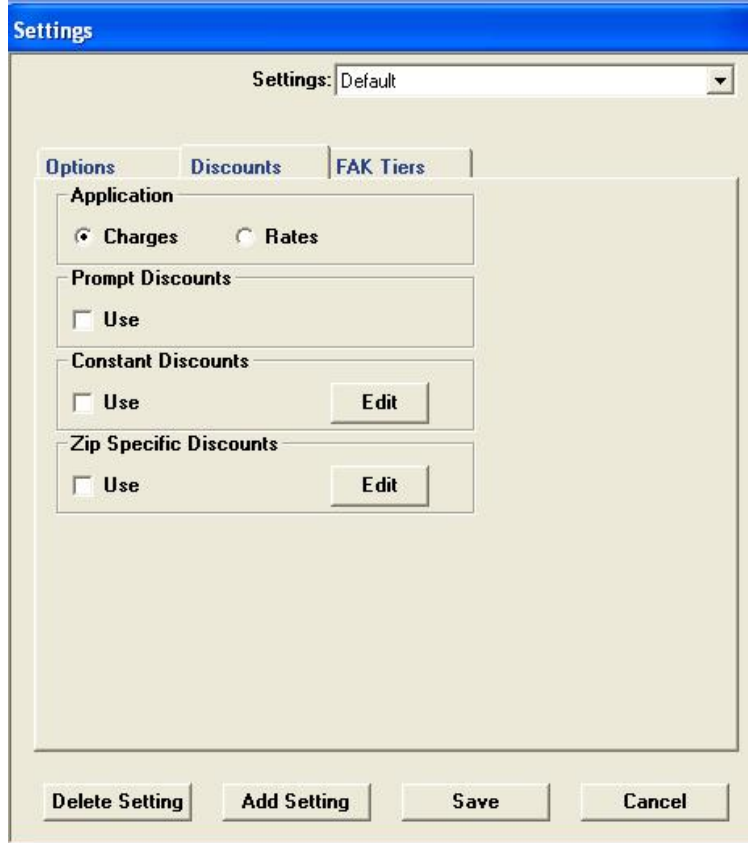
1. Check the box either below **Prompt Surcharge** if you would like the program to prompt you every time to enter your surcharge or **Fuel Surcharge** to enter the fuel surcharge you would like displayed every time. Only one of these boxes may be selected.
2. Check the box under **Constant Class** and enter your *Class Exception* if you would like these to remain the same for rating purposes and according to your pricing program.
3. Check the box below **Constant Zips** for either *Use Origin Zip* or *Use Destination Zip* and enter the zip code that will always be used for rating purposes.



Select the **Discounts** tab:

1. Below **Application** select either Charges or Rates.
2. Select either **Prompt Discounts** if you would like the program to prompt you for a discount each time, **Constant Discounts** to use the same discount every time, or **Zip Specific Discounts** for discounts based on zip codes. If you are using Constant Discounts or Zip Specific Discounts select **Edit** to enter your discounts.

**\*Your discount and class exception can be obtained from your account executive.**



Select the **FAK Tiers** tab:

1. If you are using FAK Tiers select the box that indicates this and enter your FAK Tiers which will encompass the range of your class exception, if applicable.

**\*FAK Tiers can be obtained from your account executive.**

